



Nottawa Hall Board Agenda

Wednesday, March 5, 2025

1:00 p.m.

Nottawa Hall
4129 County Road 124

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

Land Acknowledgement

I would like to begin our meeting by recognizing the First Nations, Metis and Inuit peoples of Canada as traditional stewards and caretakers of the land. We acknowledge that Clearview Township is located within the boundaries of Treaty 18, the traditional lands of the Anishinaabeg, Haudenosaunee, Tionontati, Wendat, and is the home of many First Nations, Metis, and Inuit peoples as part of an intricate nationhood that reaches across Turtle Island. At this time of truth and reconciliation, we welcome the opportunity to work together towards new understandings and new relationships and ask for guidance in all we do.

1. Approval of Agenda

Recommendation:

Be It Resolved that The Nottawa Hall Board hereby approve the meeting Agenda dated March 5, 2025, as presented.

2. Disclosure of disqualifying interest and general nature thereof

3. [Approval of Previous Minutes](#)

Recommendation:

Be It Resolved that the Nottawa Hall Board hereby approve the meeting minutes dated February 4, 2024, as presented.

4. Business Arising from the Minutes

This is the opportunity for members to discuss any follow-up items from the previous meeting that are outlined in the Minutes.

5. Financial Responsibilities Overview

Financial Analyst, Stuart Schilling will provide an overview of support to the Hall Board from the Finance Department and detail the responsibilities of the Board Treasurer Position and the collaboration with the Township.

6. Hall Rentals & Booking Agent Responsibilities

Administrative Assistant, Susette Sampson will provide an overview on how the Hall is booked for rentals, information that is to be provided to renters, information the Township requires, costs for bookings, and responsibilities of the Booking Agent position, etc.

6.1 [Discover Library Days Booking](#)

- Scheduled for every other Sunday from 9 -11am

7. Roundtable Discussion

This is the opportunity for members to ask questions regarding the Hall and its operation that have not been addressed.

8. Next Meeting

To be determined.

9. Adjournment

Recommendation:

Be It Resolved that the Nottawa Hall Board meeting hereby be adjourned at _____ p.m.