



# Clearview Accessibility Advisory Committee

## Meeting Minutes

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The Clearview Accessibility Advisory Committee met in Council Chambers on April 8, 2025 at 3:30 p.m.

Those in attendance were:

Chair: Deborah Bronee

Members: Andrew Bronee  
Joseph Nagy  
Paul Proulx

Regrets: Krista Taylor

Council Rep: Councillor Walker

Staff: Legislative Coordinator – Records Management, Emma Coleman  
Legislative Coordinator – Committee & Boards, Shannon Peart  
Director of Human Resources, Tammy Gill  
Deputy Chief Building Official, Scott Pattison

### 1. Approval of Agenda

#### Resolution:

Moved by Councillor Walker, Seconded by Paul Proulx, Be It Resolved that the Clearview Accessibility Advisory Committee hereby approve the meeting Agenda dated April 8, 2025, as presented. Motion Carried.

### 2. Disclosure of Disqualifying Interest and General Nature Thereof

None.

### 3. Approval of Previous Minutes

#### Resolution:

Moved by Councillor Walker, Seconded by Andrew Bronee, Be It Resolved that the Clearview Accessibility Advisory Committee hereby approve the meeting minutes dated March 11, 2025, as presented. Motion Carried.

### 4. Business Arising from the Minutes

#### 4.1 Sunnidale Corners Community Centre Audit Preparation

The committee discussed preparations for the upcoming Sunnidale Corners Community Centre audit. An audit checklist will be used, focusing on accessibility features, particularly in newly renovated areas. Members will complete the checklist collaboratively during the next meeting, scheduled for May 13, 2025, at 3:30 p.m. Both digital and printed copies of the checklist will be provided, and new members are encouraged to review the materials in advance. Each audit is expected to take approximately one hour. The meeting will be held

in person at the Sunnidale Corners Community Centre, with no Zoom option. A reminder will be included with the next agenda.

#### **4.2 AccessAbility Week Signboard Advertising at Library and Fire Hall for National Accessibility Week Follow-Up**

The committee discussed using digital signboards at local fire halls, the library, and community centres to promote National Accessibility Week. Some locations allow flexible digital messaging, while other sign boards are limited to dates and event names. Proposed content to be drafted and discussed, and Tammy Gill, to confirm the operational status of a sign mentioned. Content for signboards will be circulated to the committee for review.

#### **4.3 Audit List Review Follow-Up**

The committee reviewed the historical audit list, noting that some buildings had been reviewed more recently than the list provided. Deborah Bronee, Chair briefly went through the list, and members with longer tenure were asked to compile their notes for further review. Once the information is provided, it will be compiled into one complete list.

### **5. Communications from the Chair**

None.

### **6. New Business / Around Town Items**

#### **6.1 County of Simcoe AccessAbility Week Event Invitation - May 27, 2025**

The County of Simcoe is hosting an event on May 27, 2025, to celebrate AccessAbility Week and the 20<sup>th</sup> anniversary of the Accessibility for Ontarians with Disabilities Act. Committee members were asked if anyone was interested in attending. Joseph Nagy and Tammy Gill will attend the event to gather ideas and learn what other groups are doing.

#### **6.2 Music, Market and Park It – June 5, 2025**

The committee confirmed participation in the event with a community booth. Council approved funding up to \$1,000 for the purchase of sidewalls for the tent setup, based on a staff report from Tammy Gill.

Due to the difficulty of installing the valance, the committee suggested a simpler setup for ease of use. The final design will include a custom back wall with the committee logo and two half sidewalls, featuring accessibility-related wording and symbols. Final design details will be confirmed before the order is placed.

**Resolution:**

Moved by Andrew Bronee, Seconded by Councillor Walker Be It Resolved That the Clearview Accessibility Advisory Committee approve moving forward with the custom back wall, which will include the wording "Clearview Accessibility" followed by accessibility symbols, along with two half side walls for the tent. Motion Carried.

**6.3 Amazing Race Event (Small Halls) – October 25, 2025**

Deborah Bronee discussed the upcoming Amazing Race event. Andrew Bronee volunteered to assist with the wheelchair obstacle course for the event. The committee will explore accessible course design ideas. Councillor McArthur will be invited to a future meeting for further planning. Shannon Peart will confirm the committee's support to Councillor McArthur.

**6.4 Collingwood Agricultural Society (GNE) Correspondence – Link to Brochure**

The committee reviewed a request from the Collingwood Agricultural Society seeking general accessibility guidance. The committee noted that the inquiry was broad and would depend on whether it relates to a specific event, building, or the grounds overall. Tammy Gill will reach out to gather further clarification. The item will be brought back to the committee for discussion once more details are available.

**7. Next Meeting**

May 13, 2025 at 3:30 p.m. at the Sunnidale Corners Community Centre.

**8. Adjournment****Resolution:**

Moved by Andrew Bronee, Seconded by Joseph Nagy Be It Resolved that the Clearview Accessibility Advisory Committee meeting hereby be adjourned at 4:24 p.m. Motion carried.

Original Signed By:

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Deborah Bronee, Chair

Original Signed By:

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Shannon Peart, Legislative Coordinator – Committee & Boards

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.