

The Nottawa Hall Board Meeting Minutes

The Nottawa Hall Board met at the Nottawa Hall on April 8, 2025, at 1:00 p.m.

Those in attendance were:

Chair:	Reg Smart
Treasurer:	David Stead
Council Rep:	Councillor Phyllis Dineen
Staff:	Sasha Helmkey-Playter, Clerk/Director of Legislative Services Shannon Peart, Legislative Coordinator – Committee & Boards

The Chair began the meeting by reading the Indigenous Land Acknowledgement.

1. Approval of Agenda

Resolution:

Moved by David Stead, Seconded by Councillor Dineen, Be It Resolved that the Nottawa Hall Board hereby approve the meeting Agenda dated April 8, 2025, as presented. Motion Carried.

2. Disclosure of Disqualifying Interest and General Nature Thereof

None.

3. Approval of Previous Minutes

Resolution:

Moved by Councillor Dineen, Seconded by David Stead, Be It Resolved that the Nottawa Hall Board hereby approve the meeting minutes dated March 5, 2025, as presented. Motion Carried.

4. Business Arising from the Previous Minutes

None.

5. Financial Report

David Stead, Treasurer, presented the financial report. The committee reviewed recent expenses and revenues, with clarification requested on specific bill amounts and transactions.

Resolution:

Moved by David Stead, Seconded by Reg Smart, Be It Resolved that the Nottawa Hall Board hereby receive the verbal Financial Report for information. Motion Carried.

6. Rental Report

Due to the recent resignation of the booking agent, the committee discussed internal management of rentals and reassigning responsibilities. David Stead will temporarily take on the role of booking agent until more members on the board are recruited. Reg Smart will assume the role of Treasurer in addition to serving as Chair. The sump pump was also discussed, prompted by ongoing beeping issues.

Resolution:

Moved by David Stead, Seconded by Councillor Dineen, Be It Resolved that the Nottawa Hall Board hereby receive the verbal Rental Report for information. Motion Carried.

7. New Business**7.1 2025 Nottawa Hall Board Meeting Schedule****Resolution:**

Moved by Reg Smart, Seconded by Councillor Dineen, Be It Resolved that the Nottawa Hall Board hereby approves the 2025 Regular Meeting Schedule as presented. Motion Carried.

7.2 Hall Internet Bill (Verbal Report)

The committee discussed the increase in the internet rate from \$50.00 to \$123.00. The IT department contacted Bell and found the previous rate was a three-year promotional price. Bell offers a plan at \$54.95 per month for 25 megabytes with unlimited usage, while Rogers offers a three-year contract for \$60-\$70 per month. The IT department will follow up with Bell to request a waiver of the hookup fee and report back at the next meeting. David Stead will provide a comparison of his current internet service, and a follow-up on the rates will be brought to the May meeting.

Resolution:

Moved by David Stead, Seconded by Councillor Dineen, Be It Resolved that the Nottawa Hall Board proceed with Bell internet service and direct staff to investigate the possibility of waiving the installation fees. Motion Carried.

7.3 Recruitment of Members (Verbal Report)

Following the resignation of the booking agent, the committee discussed the need for additional board members. A recruitment campaign will be launched, and individuals can apply to join the board.

7.4 Scrap Metal Drive

Councillor Dineen provided an update on the scrap metal drive, noting that the bin provider is currently experiencing high demand. The committee is awaiting a response.

7.5 Proposed Events and Future Planning

The board discussed potential events for the hall, including a craft beer tasting, a Booze and BBQ event (pending food truck by-law confirmation), a possible movie night (with copyright and music licensing considerations), and a monthly farmers market. Board members will continue to consider ideas and bring suggestions to the next meeting.

8. Next Meeting

May 20th, 2025 at 1:00 p.m.

9. Adjournment

Resolution:

Moved by David Stead, Seconded by Reg Smart, Be It Resolved that the Nottawa Hall Board meeting hereby be adjourned at 2:09 p.m. Motion Carried.

Original Signed By:

Reg Smart, Chair

Original Signed By:

Shannon Peart, Legislative Coordinator – Committee & Boards

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.