



Accessibility Advisory Committee Agenda

October 14, 2025

03:30 PM

Hybrid Meeting

This meeting is being held in a hybrid format, with members of the Accessibility Advisory Committee, staff, and the public attending either in person at the Administration Centre – Council Chambers, 217 Gideon Street, or virtually via Zoom where permitted.

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

1. Approval of Agenda

Recommendation:

Be It Resolved that the Accessibility Advisory Committee hereby approve the meeting Agenda dated October 14, 2025, as presented.

2. Declaration of Interest

3. Approval of Previous Minutes

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Recommendation:

Be It Resolved that the Accessibility Advisory Committee hereby approve the meeting minutes dated September 9, 2025, as presented.

4. Business Arising from the Minutes

4.1 Amazing Race - October 25, 2025

5. Communications from the Chair

6. New Business

6.1 Music, Market and Park It Accessibility Letter - Dated September 29, 2025 Page 6

Recommendation:

Be It Resolve that the Accessibility Advisory Committee receive the letter dated September 29, 2025, for information regarding the Music Market and Park It events.

6.2 Gowan Park Baseball Field Bleachers Page 11

7. Next Meeting

November 4th at 3:30 p.m. at the Clearview Public Library, 269 Regina Street, Stayner ON

8. Adjournment

Recommendation:

Be It Resolved that the Accessibility Advisory Committee meeting hereby be adjourned at _____ p.m.

Meeting Minutes

The Clearview Accessibility Advisory Committee met in the Council Chambers on September 9, 2025, at 3:34 p.m.

Those in attendance were:

Chair: Deborah Bronee

Members: Joseph Nagy
Andrew Bronee
Paul Proulx
Krista Taylor

Council Rep: Councillor Walker
Councillor McArthur (Guest)

Staff: Legislative Coordinator – Committee & Boards, Shannon Peart
Deputy Chief Building Official, Scott Pattison

1. Approval of Agenda

Resolution:

Moved by Councillor Walker, Seconded by Joseph Nagy, Be It Resolved that the Clearview Accessibility Advisory Committee hereby approve the meeting Agenda dated September 9, 2025, as presented. Motion Carried.

2. Declaration of Interest

None.

3. Approval of Previous Minutes

Resolution:

Moved by Councillor Walker, Seconded by Andrew Bronee, Be It Resolved that the Clearview Accessibility Advisory Committee hereby approve the meeting Minutes dated June 10, 2025, as presented. Motion Carried.

4. Business Arising from the Minutes

4.1 Amazing Race Event (Small Halls) – October 25, 2025

Councillor McArthur joined the meeting to provide an update on the upcoming Amazing Race event. The event is scheduled for October 25th, beginning at the Station on the Green, and will include 20 teams of two participants rotating through ten challenge stops between 10:00 a.m. and 4:00 p.m. The committee will be hosting one of the stops at the Sunnidale Corners Community Centre and members were asked to think of ideas for the stop and bring them forward at the next meeting. The day will conclude with a dinner back at the Station on the Green, with volunteers invited to participate in the celebration.

Resolution:

Moved by Krista Taylor, Seconded by Joseph Nagy, Be It Resolved that the Accessibility Advisory Committee participate in the Amazing Race Small Halls Festival on October 25, 2025, by developing an obstacle course at the Sunnidale Corners Community Centre. Motion Carried.

Councillor McArthur left the meeting.

5. Communications from the Chair

The Chair asked the committee to provide input on what accessibility priorities they would like to see Council address in the next term.

6. New Business / Around Town Items**6.1 Committee Meeting Schedule for 2025/2026**

The committee discussed the upcoming schedule, including the possibility of adding another accessibility audit for Avening Hall in January, with the understanding that it would be cancelled in the event of inclement weather. It was also noted that the November 11th meeting will be rescheduled to November 4th. Committee members were asked to consider the overall schedule over the next month, with a motion to be presented at the next meeting.

6.2 Volunteer Service Award – Krista Taylor

The Chair, Deborah Bronnee, presented a Volunteer Service Award to Krista Taylor in recognition of her seven years of dedicated service on the Board.

6.3 Creemore Streetscaping Project

The committee discussed the Creemore Streetscaping Project, noting that although the plan is only in the preliminary stages, a public meeting had been held to gather suggestions and ideas for a draft plan. Comments were made regarding sidewalk accessibility and the placement of seating. The committee emphasized the importance of incorporating accessibility into the design, including ramps and any seating placement.

Resolution:

Moved by Krista Taylor, Seconded by Paul Proulx, Be It Resolved that the Chair of the Accessibility Advisory Committee draft a letter to the Creemore Downtown Streetscaping Sub-Committee requesting that the Facility Accessibility Design Standards (FADS) pertaining to outdoor spaces and other applicable accessibility guidelines and/or regulations be considered in the project, that the Committee be kept informed and included in the review of plans, and that a copy of the final report be provided to the Committee. Motion Carried.

6.4 Trail Tunes – Thank You Letter

The committee received the letter of thank you and commented that it was a good event.

7. Next Meeting

October 14, 2025 at 3:30 p.m.

8. Adjournment

Resolution:

Moved by Councillor Walker, Seconded by Joseph Nagy, Be It Resolved that the Clearview Accessibility Advisory Committee meeting hereby be adjourned at 4:42 p.m. Motion Carried.

Deborah Bronee, Chair

Shannon Peart, Legislative Coordinator – Committee & Boards

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.

Lisa Hardisty
[REDACTED]
[REDACTED]
[REDACTED]

September 29, 2025

Clearview Accessibility Advisory Committee
217 Gideon Street, PO Box 200
Stayner, ON
L0M 1S0

Dear Members of the Clearview Accessibility Advisory Committee,

With summer having come to an end and another year of Music, Market and Park It done for another season, I wanted to come forward with some feedback about the lack of accessibility I have noted while in attendance at this event. I am hopeful that in bringing some feedback forward that this can open a conversation on how improvements can be made going forward into next year in an effort to open the event in a way that can make it more accessible to attendees with physical disabilities.

I have attended Music, Market and Park It over its ten-year existence as both a private citizen and in my capacity as a staff member of a local care home. I would like to make note that the observations and opinions made in this letter are my own and are not reflective of my employer. As you may know, I am also the sibling of a physically handicapped person and thus my opinions are reflective of my personal experiences in helping my sibling navigate a world that has not always built with handicapped people in mind.

Over the years, I have observed instances where challenges and obstacles are apparent for those who attend the Music in the Park event who have physical limitations including but not limited to the use of a cane, walker, wheelchair or they may have an unsteady gait but is unassisted with any mobility aids. The challenges and obstacles I have witnessed are as follows:

Starting with parking: there is limited parking space available to those who wish to attend and are requiring the use of handicapped parking tag. Or, where there may be designated spaces for handicapped parking, these spots were taken up by the Classic Car Show either by a physical car or by car enthusiasts who used the spaces to set up chairs for sitting. On the east side of the park, parking spaces that may have been utilized in the past are now hindered with the addition of large rocks which are closely spaced together. This limits a person in a wheelchair's ability to get in and out of these rock areas and makes them just have to go the 'long way' to get into the park. I have witnessed the Chartwell bus have to park down at the TD Bank parking area in an effort to have sufficient room to load and unload their residents onto their bus, making their residents walk to the space rather than being able to park up more closely to load.

Sidewalk space to be able to move freely in and out of the park poses a big challenge to those with physical disabilities. First, there is a significant trough that runs along the outer edge

of the park for water run off, however, this poses a challenge for people with physical limitations as having to step up or down this area creates an unsteady gait and creates a huge potential for fall risk. I have witnessed a number of people have some close calls in trying to walk down this unsteady area along the edge of the park as they get in or out. Navigating this ‘trough’ area is an absolute struggle for anyone in a walker or wheelchair with those in wheelchairs having to be literally ‘dragged up’ the sidewalk towards the gazebo facing backwards so that their balance bars on the bottom of the wheelchair don’t ‘bottom out’, scrape against the hard cement or get broken. Those with walkers are hanging on for dear life as they head into the ‘valley’ with their walker ending up on Huron Street but their feet are still in the park!

Sidewalk spaces in front of the Stayner Pharmacy and entering the park from the Huron Street side of the park are blocked with attendees who have set up chairs along or in front of sidewalk areas (photo included). Once a person does manage to get into the park from the Huron street side, there is the additional challenge of trying to navigate a cane, walker or wheelchair into the park area as there is no cement pad area to wheel onto to sit and enjoy the show. Thus, any person with a walker, cane, wheelchair or unsteady gait must now navigate the grass in order to get seating at the event. Have you ever pulled a person in a wheelchair on a piece of grass? It’s a jarring experience to witness as the person is being visibly jostled around before they can be placed on the grass to watch the show. Most often, the wheelchair is not sitting balanced or will sink into the grass (photo included of wheelchair sitting on the grass)

The sidewalk leading up to the gazebo from the Huron Street entrance is limited with how it can help a disabled person enter the park, with the musical talent often setting up tons of equipment and wiring in the gazebo for their performance. Walking through the gazebo area from the sidewalk area to move to the other side of the park is limited and not always guaranteed as some musicians bring more equipment than others and take up much more space. A disabled person would also have to navigate the wiring that is running through the gazebo just to be able to continue to use the sidewalk to move to the other side of the park. The only cement pad area in the park belongs to the gazebo area and underneath the two permanent benches in the park. Otherwise, there is no easy spot for anyone with physical disabilities to navigate in the park in order to take part in the entertainment. Additionally, while it is great to have such an active Kinsmen group in our community, the wiring for their active beer garden goes right across the south end sidewalk covered by a pedestrian cable protector. The size of the cable protector is chunky and makes for an unsteady, unbalanced motion for someone who may be trying to go over in a wheelchair or walker and going around the cable protector puts them on the grass, which is an effort in itself with it creating a hazard for the person who is just trying to keep their balance in the first place (picture included). Entering the park from the Main Street entrance is again a challenge with the incline that the sidewalk is on in addition to the ‘trough’ that was mentioned earlier. Once a person is able to get up that sidewalk, their navigation space is limited with the gazebo space being taken up with musical equipment and no cement area to push or sit on. Overall, I feel frustration for the people with physical disabilities who want to attend the park to enjoy the music as the experience with trying to enter that park and find seating presents with a number of obstacles from all entrances of the park.

Navigation of the vendor area is another key area of focus for me, based on my experiences at the Music, Market and Park It event. My observations over the last few years is

that it is difficult for some to walk through the vendor area given the expansive use of gravel. The rocks are large and can pose as a challenge for someone using a walker or with unsteady gait. There is an area on the west side of the vendor area where there are tubes sticking up out of the ground. This area has been tripped over by many attendees in the past, as has been my observation. It would be ideal to eventually have this entire area paved so that everyone can enjoy ease of access to the vendor area. Vendors would certainly benefit from ALL attendees being able to reach them safely and with ease. It would be my hope that this would be a consideration by the Township for the future.

Going into future events, it would be ideal if there was consideration for other public seating offered at events such as Music, Market and Park It that doesn't involve the use of plastic Adirondak chairs. While they are visually appealing and add to the atmosphere of the event, they add no value to someone who is physically disabled. The chairs are low which, when sitting, keeps a person's knees above their hips which creates a difficult effort when trying to get back up out of the chair. The plastic is light, making the chairs flimsy, allowing for tipping and keeping an individual from effectively pushing themselves up out of the chair, should they want to get up. It would be ideal to have seating available for all to be able to ensure a happy experience for attendees.

In closing, I would like to ask for considerations for parking, entering and exiting the park, sidewalk spaces and efficient seating areas for those wishing to attend the Music, Market and Park It event next summer. I commend everyone involved in the organization of Music, Market and Park It as it is a well attended and much-loved event in our community. My intent of my letter is to not direct blame or frustration at any one person or organization but to engage in an open dialogue about some areas of concern that I feel could happily benefit from improvement so that everyone can attend and enjoy to their potential. I would be happy to answer any questions you may have about my observations or concerns should you need to know more.

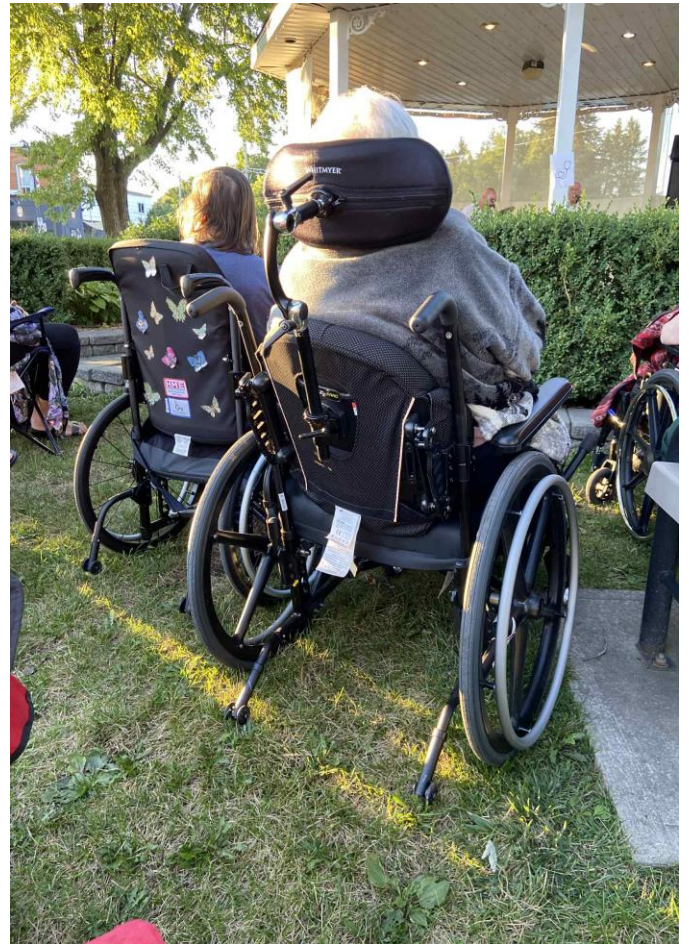
With thanks,

Lisa Hardisty

Photos



^ Trough area around Park



^ Wheelchair users on grass for music



Photo above: sidewalk entrance blocked by attendees setting up chairs

Picture on right: cable/wire protector box not solving anything



Staff Report

To: Mayor and Council

From: Terry Vachon, Director of Parks & Recreation

Meeting Date: September 22, 2025

Subject: Report #PCR-014-2025 – Gowan Park Baseball Field Bleachers

Recommendation

Be It Resolved that Council of the Township of Clearview hereby receive report PCR-014-2025 (Gowan Park Baseball Field Bleachers) dated September 22, 2025; and,

- 1) That Council approve the conceptual designs provided by RJ Burnside to replace the existing bleachers at the Gowan Park Baseball Field Diamond #1; and,
- 2) That Council approve utilizing the \$10,000 budgeted amount towards replacing the existing bleachers with new enhanced bleachers; and,
- 3) That Council approve that the remaining project balance of approximately \$115,000 be funded through community fundraising by volunteers and stakeholders.

Background

As part of the 2025 budget deliberations, Council approved \$10,000 to replace the existing bleachers at the Gowan Park baseball field with low-profile aluminum-style bleachers.

A local group of baseball enthusiasts, contractors and stakeholders approached the Parks & Recreation Department to discuss replacing the existing bleachers.

A collaborative meeting was held to discuss the replacement of the existing grandstands at the Gowan Park baseball field. Topics discussed included:

- **Community Members and Baseball Advocates:** Represented primarily by a local builder with strong ties to the baseball community.
- **Engineering Firm:** Representatives from Burnside Engineering were present to provide technical expertise and guide planning and structural assessments.
- **Township Officials:** Municipal staff attended to advise on budgeting, policy alignment, and logistical considerations.

- **Local Builders and Tradespeople:** Several local trades expressed interest in participating through in-kind contributions.

Comments and Analysis

The replacement of the Gowan Park baseball grandstand represents a well-supported, community-driven project with engineering, financial, and administrative support already aligning into place. The shared goal is a **safe, visually appealing, and historically respectful** structure that meets **modern standards** and enhances the **spectator experience** for years to come.

Council's continued support—both financially and administratively—will be critical to the project's timely and successful completion.

Commitments Made:

- The local builder and baseball community committed to full support, including administrative involvement and a pledge to cover any visible shortfalls in fundraising.
- Township council has allocated \$10,000 per ballpark in Clearview Township, with openness to additional financial support in cases of significant partnership or fundraising effort.
- Community stakeholders indicated willingness to sign the necessary paperwork to formalize roles and responsibilities and facilitate project progress.

1. Options for Grandstand Replacement

Engineering Assessment and Feasibility

- Burnside's assessment concluded that refurbishing the existing grandstand is not viable. The foundation and block structure are at the end of service life, posing safety concerns.
- A new structure is required, with no realistic scope for cost-effective salvage of existing components.

Design Considerations

- Material Options:
 - Structure: Wood, steel, and poured/rebarred concrete were discussed, each balancing cost, longevity, community preference, and historical continuity.

- Seating: Wood and aluminum were most favoured. Composite materials were considered but ultimately rejected due to issues with heat retention and structural deflection.
- Form Factor Enhancements:
 - Interest was expressed in making the new grandstand larger, more cohesive, and potentially wraparound in design.
 - Concepts may include storage integration beneath the seating, if budget allows.
 - Any design will ensure unobstructed views, historical ambiance, and code-compliant accessibility, including child safety measures.

2. Project Process, Timeline, and Fundraising

Project Development

- Burnside has been tasked with developing two concept options:
 1. Traditional three-part style structure
 2. Enhanced "grander" design with possible wraparound and additional features

Fundraising and Resource Contributions

- The fundraising effort will be community-led, supported by the builder, donors, and baseball supporters.
- Local trades and suppliers have already offered materials, labour, and time, helping to reduce project costs significantly.

***Note** – it has not been determined if this project will be built by community volunteers or procured through a contractor. A follow-up report will be brought back to Council with a recommendation if the proposal is for a community volunteer build.

- Finalized illustrations and cost breakdowns will serve as a centrepiece for donation campaigns and community outreach.

Interim Measures and Communications

- If necessary, temporary repairs or structural shoring will be made to the current grandstand to ensure safety during the upcoming baseball season.

- A group email system has been set up for transparent, ongoing communication between stakeholders, ensuring coordination at all stages.

3. Broader Community and Council Context

- The project enjoys broad support across the community, and early indicators suggest strong fundraising potential.
- Council is mindful of the need to support all communities equally, but the overlap of sports programs and shared community stakeholders helps streamline cross-township efforts.
- The project has been approached in the spirit of partnership and open communication, drawing from past experiences with other municipal builds (e.g., Gowan pavilion and Avening hall projects).

4. Suggested Action Items

Action Item	Responsible Party	Timeline
Develop conceptual drawings and cost estimates for both grandstand options	Burnside Engineering	By Late August 2025
Prepare unified council report with design input and funding breakdown	Township Representative	For Sept 2025 Council Meeting
Organize and prepare for fundraising campaigns and coordinate in-kind contributions	Community Representatives	Ongoing – Start by Sept 2025
Assess and coordinate temporary repairs to the existing grandstand for short-term use	Community & Township	Before Spring 2026 Season
Maintain group email communication, share updates at key milestones	All Parties	Continuous

Financial Implications

Total estimated project cost: \$125,000

\$10,000 is part of the 2025 approved Council budget.

\$115,000 to be fundraised by local volunteers and stakeholders.

As outlined earlier in the report, it has not been determined if this project will be built by community volunteers or procured through a contractor. A follow-up report will be brought back to Council with a recommendation if the proposal is for a community volunteer build.

Demolition	\$ 5,000.00
Excavation	\$ 8,000.00
Footings	\$ 7,000.00
Masonry	\$ 40,000.00
Lumber	\$ 12,000.00
Railings	\$ 30,000.00
Contractor Overhead	\$ 10,000.00
Subtotal	\$ 112,000.00
Contingency (10%)	\$ 11,200.00
Total	\$ 123,200.00

Clearview's Strategic Plan

The above initiative supports the following strategic pillars:

- Recreation & Culture

Report Appendices

Appendix A – RJ Burnside conceptual designs

Approvals

Submitted by: Terry Vachon, Director of Parks & Recreation

Reviewed by: John Ferguson, CAO

Financial Implications Reviewed by: Kelly McDonald, Treasurer

Approvals

Approved by: CAO