

Clearview Accessibility Advisory Committee

Meeting Minutes

The Clearview Accessibility Advisory Committee met in the Council Chambers on June 10, 2025, at 3:35 p.m.

Those in attendance were:

Chair:	Deborah Bronee
Members:	Joseph Nagy Andrew Bronee
Regrets:	Paul Proulx Krista Taylor
Council Rep:	Councillor Walker
Staff:	Legislative Coordinator – Committee & Boards, Shannon Peart Director of Human Resources, Tammy Gill Deputy Chief Building Official, Scott Pattison

1. Approval of Agenda

Resolution:

Moved by Councillor Walker, Seconded by Andrew Bronee, Be It Resolved that the Clearview Accessibility Advisory Committee hereby approve the meeting Agenda dated June 10, 2025, as amended. Motion Carried.

Items Added:

6.2 Portable Washrooms

2. Disclosure of Disqualifying Interest and General Nature Thereof

None.

3. Approval of Previous Minutes

Resolution:

Moved by Councillor Walker, Seconded by Joseph Nagy, Be It Resolved that the Clearview Accessibility Advisory Committee hereby approve the meeting Minutes dated May 13, 2025, as amended. Motion Carried.

4. Business Arising from the Minutes

4.1 Stayner and Creemore Market Follow-Up

The committee provided an update on the Creemore Market, noting lower attendance due to cold weather. Members engaged with public to raise awareness about the Accessibility Advisory Committee. Accessibility stickers were handed out, and staff will follow up with the Library CAO to check stock.

The committee discussed the need for improved event materials, including a branded tablecloth with Township and committee contact information, brochures highlighting accessibility resources. Members also noted a demand for a list of resources on where to buy or rent accessibility equipment. An email will be sent to committee members to gather known local resources, which will be compiled into a reference list.

Resolution:

Moved by Councillor Walker, Seconded by Andrew Bronee, Be It Resolved that the Clearview Accessibility Advisory Committee investigate the cost of a new 7' x 3' tablecloth for use at public events. Motion Carried.

4.2 Trail Tunes Follow-Up

The committee reflected on the success of Trail Tunes, noting positive feedback on the accessible washroom trailer and the inclusion of accessible bikes, which sparked meaningful conversations about accessibility. The event helped showcase the trail as inclusive for all. There was also interest in exploring expanded partnerships for next year with other groups such as, SCIO, Breaking Down Barriers, and CNIB.

4.3 Sunnisdale Corners Community Centre Audit Notes

The committee reviewed the audit findings for the Sunnisdale Corners Community Centre. A copy will be circulated to senior management and the Sunnisdale Corners Community Centre Board.

Resolution:

Moved by Andrew Bronee, Seconded by Councillor Walker, Be It Resolved that the Clearview Accessibility Advisory Committee hereby approves providing the list of recommendations to the Sunnisdale Hall Board for their review and consideration dated May 13, 2025, as presented. Motion Carried.

5. Communications from the Chair

None.

6. New Business / Around Town Items**6.1 Audit History Listing & Upcoming Audit Planning**

The committee discussed the future accessibility audits, confirming a goal of completing two per year. It was agreed that the Stayner Library will be audited in November, followed by the Emergency Hub in February 2026. The Stayner Arena audit will be scheduled for late April or early May, after the ice season ends, to ensure full access. Audits will be spaced out to allow time for committee review between visits.

6.2 Portable Washrooms

The Committee emphasized the importance of ensuring all rented portable washrooms are accessible. The need for clearer signage on washroom trailers was also discussed, as many people do not realize they are washrooms. Staff will investigate the availability and budget implications of providing accessible portable washroom units at all community locations and report back.

7. Next Meeting

September 9, 2025 at 3:30 p.m.

8. Adjournment

Resolution:

Moved by Andrew Bronee, Seconded by Joseph Nagy Be It Resolved that the Clearview Accessibility Advisory Committee meeting hereby be adjourned at 5:12 p.m. Motion carried.

Original Signed By:

Deborah Bronee, Chair

Original Signed By:

Shannon Peart, Legislative Coordinator – Committee & Boards

Board & Committee Meeting Minutes are not a Final Document of the Corporation until adopted by the Board/Committee.